



ANNUAL ADMINISTRATIVE REPORT 2024-2025



**DEPARTMENT OF ADULT EDUCATION
GOVERNMENT OF MANIPUR
BABUPARA, IMPHAL**



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INTRODUCTION:

Adult Education Department, Manipur was bifurcated from Education (S) Department in The Department has been implementing various Central and State schemes for eradication of adult illiteracy from the State.

Adult Education Department is supported by a Directorate headed by Additional Director and six Project Offices i.e. Awang Phoijing, Wangoi, Thoubal, Bishnupur, Tamenglong, and Ukhrul. Now, the Department has been facing acute shortage of staff for the last few years. Out of the 6 (Six) Project Offices, only 4 (four) Project Offices of Thoubal, Bishnupur, Wangoi and Awang Phoijing are functioning at present due to shortage of Project Officer and supporting staff. Therefore, filling up of the vacant posts of the Department is very much essential for smooth running of the Department as well as successful implementation of schemes/programme. However, appointment of Project Officers by promotion are under process and also, recruitment of other support post is under process. In the Financial Year 2024-25, one Project Officer has been promoted to Senior Project Officer, 12 (twelve) Grade III and IV employees have granted financial upgradation under MACP and two LDCs have been promoted to UDC. At the fag end of the year one Senior Project Officer, one UDC and one Grade IV who is utilizing as chowkidar are retiring. Present manpower strength in the Department is as follows:

DIRECTORATE OFFICE:

Sl.No.	Name of Post	Approved	Existing	Vacant
1	Additional Director	1	1	---
2	Senior Project Officer	2	2	---
3	Assistant Director (M)	1	---	1
4	Assistant Director (MPFL)	1	----	1
5	Assistant Director (Trg.)	1	1	---
6	Inspector (Statistics)	3	---	3
7	Programme Assistant	1	----	1
8	Artist	1	----	1
9	Head Clerk	1	---	1
10	Sr. Accountant	2	---	2
11	Steno Typist (APS)	3	1	2

12	UDC	4	1	3
13	LDC	13	3	10
14	Machine Operator	1	-----	1
15	Cinema Operator	2	-----	2
16	Driver	6	3	3
17	Peon (Grade IV)	10	4	6
18	Chowkidar (Grade IV)	1	---	1
*	Total	54	16	38

DISTRICT LEVEL:

SI.No.	Name of Post	Approved	Existing	Vacant
1	Project Officer	6	2	4
2	Asst. Project Officer	6	----	6
3	Supervisor	66	6	60
4	LDC	7	2	5
5	Peon (Grade IV)	7	1	6
*	Total	92	11	81

- i. Total Sanctioned posts = 147
- ii. Vacancy at present = 120
- iii. Existing Post (Men in position) = 27

BUDGET:

In the Financial Year 2024-25, the Department has been provided with a financial provision of Rs. 630.95 lakhs. Out of which Rs. 350.36 lakhs are for payment of staff salaries & allowances, office expenditures, repair & maintenance, electric and water charges, purchase of fuel & lubricants, digital equipments, medical treatment expenses, domestic travel expenses, maintenance of official website, training of field functionaries for implementation of ULLAS, daily wages etc. and the remaining Rs. 280.59 is Central and State share for implementation of Centrally Sponsored Scheme of ULLAS-Nav Bharat Saaksharta Karyakram in Imphal West, Imphal East, Bishnupur, Thoubal, Kakching Khunou, Chandel and Tamenglong districts.

STATUS OF BUDGET EXPENDITURE FOR THE FY 2024-2025

(AS ON JANUARY, 2025):

(In Lakh)

Sl. No.	Particulars	Budget Provision	Expenditure (as on 31st January, 2025)	Balance
1.	Committed (Direction & Administration)	Rs. 350.36	Rs. 235.56	Rs. 114.8
2.	Implementation of ULLAS- Nav-Bharat Saaksharta Karyakram	Rs. 280.59	Rs. 28.58	Rs. 252.01
3.	Grand Total:	Rs. 630.95	Rs. 264.14 (41.87 %)	Rs. 366.81

ULLAS- NAV BHARAT SAAKSHARTA KARYAKRAM:

At present the Department is implementing Centrally Sponsored Scheme, **ULLAS-Nav-Bharat Saaksharta Karyakram** on Education for all (erstwhile termed as Adult Education) in alignment with National Education Policy (NEP) 2020 under the guidelines of Department of School Education & Literacy, Ministry of Education, Government of India which will be implemented during FY 2022-27 in phase wise manner in all the districts of the State. The scheme has five broad objectives.

1. To impart Foundational Literacy and Numeracy.
2. To impart Critical Life Skills to learners.
3. To impart Basic Education to learners.
4. To impart Vocational Skills to learners.
5. To impart Continuing Education to learners.

1. To Impart Foundational Literacy & Numeracy:

Reading, Writing and Numeracy to non-literates of 15 years and above. It will be imparted through Critical Life Skills through online mode.

2. To Impart Critical Life Skills:

It will include Financial Literacy, Legal Literacy, Digital Literacy, Environment Literacy, Disaster management, Commercial Skills, Health care and Awareness, Child Care and Education, Family welfare etc. through convergence with concerned Ministries /Departments.

3. To Impart Basic Education:

This will include Preparatory Stage (Classes III to V), Middle Stage (classes VI to VIII) and Secondary stage (Classes IX to XII) equivalency to be implemented in collaboration between NCERT/SCERT and NIOS/SIOS.

4. To Impart Vocational Skills:

It will be a part of continuing learning process with a view to skilling for obtaining local employment, re-skilling and up-skilling. It will be implemented through convergence with concerned Ministries/Departments at Central and State level.

5. To Impart Continuing Education

It will include engaging holistic adult education courses in arts, sciences, technology culture, sports, recreation, as well as other topics of interest or use to be implemented in convergence with Department of Higher Education and other relevant Ministries/Departments at Central and State level.

The scheme has been envisaged to be implemented through Volunteers. Volunteers will include school students of class-V and above, pre-service students in Teacher Education institutes for M.Ed/B.Ed./D.E.I.Ed /B.T.C/J.B.T, etc. courses under N.C.T.E volunteers from NYKs, NSS, NCC, CSOs, community, Anganwadi workers, teachers, PRIs and other institutions.

The age cohorts of 15-35 will be saturated first, followed by ages 35 and above. In terms of categories, priority will be given to girls and women, SC/ST/OBC/Minorities Persons with Special Needs/Divyangjans (Disabled persons), marginalized/nomadic /construction workers/labourers, etc.

The scheme will be based on ICT to a great extent to implement through online off line mode. The existing ICT and other infrastructure in schools and higher education institutions, Common Service Centres (CSC), Community Centres, etc. will be utilized.

Digital Literacy, Financial Literacy, Legal Literacy, Disaster Management, Child care and Nutrition, Commercial Skills, Health and Hygiene Literacy, Family Welfare Issues on awareness of Dietary Habits, Yoga, Cessation of Tobacco use, First-Aid care and Management of Road Traffic Accident, etc. and awareness on how to fill various forms such as Voter registration, Aadhar, etc. will be implemented through convergence with concerned Ministers/Departments at Central and State level.

Assessment will be conducted in local schools to capture the real-life learning and skills for foundational literacy and numeracy. Assessment tests will be conducted by the State and evaluation of learners will be made by NIOS / SIOS. Assessment on demand will also be made through Online Teaching, Learning and Assessment System (OTLAS) and e-certificate jointly signed by NIOS and NLMA will be issued to the learner.

The NILP will be implemented in hybrid (Both online and offline) mode wherever required within the same overall budget allocations.

FOUNDATIONAL LITERACY ASSESSMENT TEST (FLNAT):

The Centrally Sponsored Scheme on Education for All (erstwhile known as Adult Education), "ULLAS-Nav Bharat Saaksharta Karyakram" is being implemented since FY 2022-23. The First Foundational Literacy Assessment Test (FLNAT), for the year 2023-24 was conducted successfully in 12 States/UTs on 24/09/2023, to assess the neo-literates and certify them as "Literate". The second FLNAT for 2023-24 to assess three skills, i.e. Reading with understanding, Writing and Numeracy was held on the 17th March, 2024 in all States/UTs from 10:00a.m. to 5:00 p.m. throughout the Country.

Adult Education Department, Manipur (State Literacy Mission Authority, Manipur) also conducted the 2nd Foundational Literacy Assessment Test (FLNAT), 2024 on the 17th of March, 2024 at the Five Districts of the State namely, Bishnupur, Chandel, Senapati, Tamenglong and Thoubal and the result was declared by Government of India.

Result of 2nd FLNAT held on March, 2024

Sl. No	District	Registered Learners			Appeared in FLNAT			Adult learner Passed/Qualified		
		Male	Female	Total	Male	Female	Total	Male	Female	Total
1	Bishnupur	23	1285	1308	23	700	723	38	613	651
2	Chandel	14	396	410	14	396	410	12	336	348
3	Senapati	505	560	1065	415	426	841	396	419	815
4	Tamenglong	169	453	622	130	303	433	107	243	350
5	Thoubal	50	829	879	43	811	854	25	514	539
**	Grand Total	761	3,523	4,284	625	2,636	3,261	578	2121	2703

SURVEY OF NON-LITERATES/ NEO-LITERATES:

The Department took up Survey of non-literates/ neo-literates under ULLAS in the four Districts, namely, Bishnupur (6,484), Chandel (4889), Tamenglong (5,024) & Thoubal (12,229). The total number of target learners for FY 2023-24 carried forward to FY 2024-25 is **28,626**. Training of Volunteer Teachers was also conducted in the respective Districts. Literacy classes are also continuing at the ULLAS Districts.

Details of target learners approved by PAB for FY 2023 -24 carried forward to FY 2024-25 and required number of Volunteer Teachers:

Sl.No.	Name of District	Target Learners	No. Volunteer Teachers (VTs) required at VT to Learner Ratio of 15:1
1.	Bishnupur	6,484	432
2.	Chandel	4,889	325
3.	Tamenglong	5,024	335
4.	Thoubal	12,229	815
	Total	28,626	1,907

Details of Target learners for FY 2024 -25 and required number of Volunteer Teachers:

Sl.No.	Name of District	Target Learners	No. Volunteer Teachers (VTs) required at VT to Learner Ratio of 15:1
1.	Imphal East	21,453	1,430
2.	Imphal West	19,047	1,269
3.	Kakching	5,676	378
4	Total	46,176	3,077

Major activities organized during 2024-25:

Literacy week w.e.f. 1st sept. To 8thseptember, 2024

The weeklong Literacy Campaign was observed w.e.f. 1st September to 8th September, 2024 as per the direction of Govt. of India and Department of Adult Education (State Literacy Mission Authority) Manipur in the ULLAS - Nav Bharat Saaksharta Karyakram implementing Districts in the State: Bishnupur, Chandel, Senapati, Tamenglong and Thoubal.

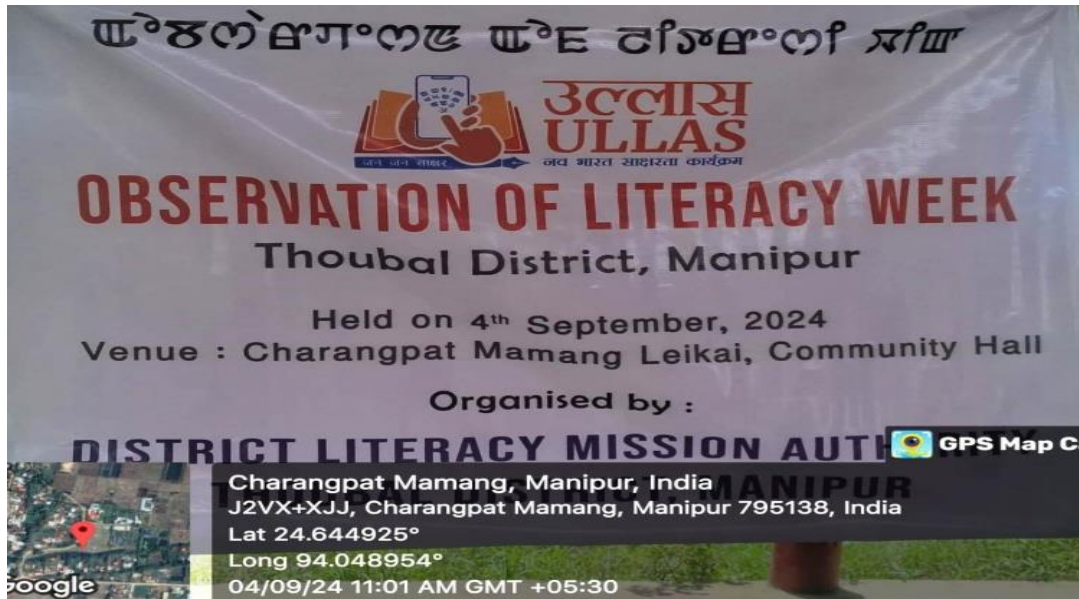
SENAPATI DISTRICT

Dated the 1st September, 2024



Further, all stakeholders, officials of the department at the state level and district level, field functionaries, public were also reminded of the objective of literacy programmes and their responsibilities during the observation of literacy week.

THOUBAL DISTRICT Dated the 4th September, 2024



Distribution of Primers and Certificates of Honours



Thoubal District



BISHNUPUR DISTRICT
Dated the 4th September, 2024



FIELD VISITS DURING LITERACY WEEK



**Distribution of Teaching and Learning Materials by District Literacy Mission
Authorities at Literacy Learning Centres**

CHANDEL DISTRICT
Dated the 5th September, 2024

LIGHTING OF LITERACY LAMP



Lighting of Literacy Lamp and Welcome speech

Released of Leaflet and distribution



Honouring the Field Functionaries



Interaction during the observation of Literacy Week



Rally as a part of Literacy Week Observation at Chandel



Participation of SLMA, Manipur Team during the Rally



TAMENGLONG DISTRICT
Dated the 5th September, 2024



INTERNATIONAL LITERACY DAY

The 8th September, 2024

International Literacy Day (ILD) is celebrated on the 8th September every year throughout the Country and it is observed at all levels – Locally, Nationally and Internationally to recognize the importance of Learning to Read and Write. The Day was established by UNESCO in 1967. On this day, the Government of India and all stakeholders reaffirm their commitment and resolve to eradicate the scourge of illiteracy.

This year, the International Literacy Day on the 8th September, 2024 was celebrated under the theme of “**Promoting Multilingual Education**” Literacy for Mutual Understanding and Peace”. This theme highlights the importance of providing Education in multiple languages to improve communication and understanding between different cultures.

The Department of Adult Education, Government of Manipur has been observing this Day (ILD) since its establishment in 1980. On this Day, all stakeholders such as the officials of the Department at the State level and District Level, field functionaries are reminded of the objective of Literacy programmes and their responsibilities.



Lighting of Literacy Lamp



Release of pamphlet

**PARTICIPATION AT THE 3RD
REGIONAL CONFERENCE ON ULLAS
AT GUWAHATI, ASSAM FROM 22ND TO 23RD OCTOBER, 2024**



Literacy Classes in the ULLAS districts,



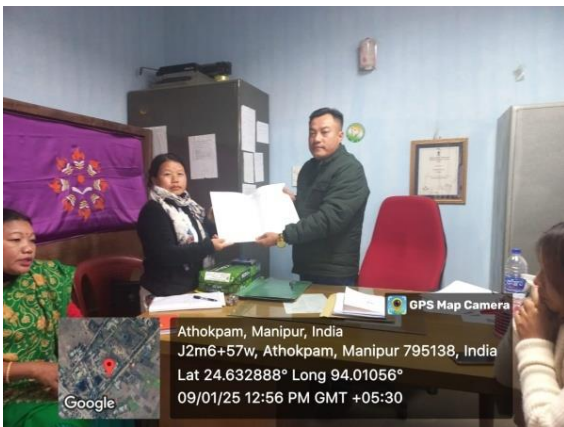
Workshop on ULLAS Application in collaboration with Government of India Dated 17th January, 2025



Surveyors Training and uploading of survey data



Distribution of Teaching Learning Materials and Survey form:



Training on Right to Information Act, 2005:

The Directorate of Adult Education, Manipur organised a training cum interaction programme on Right to Information Act, 2005 jointly with Manipur Information Commission (MIC) on the 10th, January, 2025 in the Directorate Conference Hall, Babupara which was attended by all employees of the Department. The opening session was graced by Smt. Anjali Chongtham, Joint Secretary, Edn/S, AE and Additional Director (AE), Manipur, Shri G. Shantikumar Kabui, Joint Secretary, MIC and Shri Inaobi Singh, Deputy Registrar, MIC continued the second session. The experts from MIC explained the minutes of RTI manuals. They also emphasised to publish information of the Department as per sub section 1 to 17 of Section 4 of RTI Act, 2005 in the Department's website as part of Suo moto disclosure as compliance of Hon'ble Supreme Court's direction at the earliest to avoid legal complicity.



Training on Government E Marketplace (GeM):

All Departments under Government of Manipur has to procure office materials by e bidding through Government e Marketplace (GeM). So, the Department in consultation with Department of Information Technology, Government of Manipur organised a one-day training programme in this regard in the Conference Hall of Directorate on the 23rd January, 2025.



CONCLUSION:

Out of the 147 total sanctioned posts, only 27 (twenty-seven) are now working both in the Directorate and District Offices. Even with limited manpower the Department has been trying to achieve the objective of the scheme i.e. 100% literacy by 2030 at its level best.
